*Reception Agenda Planning*

Use the form below to begin planning your reception. Below is only a sample order and sample events. Please change the times and events as you wish. Call or email Merry Laurel Weddings along the way for any assistance.

|  |  |  |
| --- | --- | --- |
| **Time** | **Activity** | **Song Selection** |
| 3:30 PM | Doors Open / Guests Arrive | Cocktails Music (check website for examples) |
| 4:30 PM | Bridal Party Arrives | 1-2 songs usually |
| 4:45 PM | Toasts (Best Man and Maid of Honor) + Blessing  | Who is giving toasts, speeches, and please name the person giving the blessing |
| 5:00 PM | Dinner | Dinner Music (Michael Buble, Frank Sinatra, Dean Martin, etc) |
| 6:00 PM | Cake Cutting | 1 song |
| 6:15 PM | First Dances | 3-4 songs, please specify which song goes to who |
| 6:30 PM | Dessert | Dancing I Playlist |
| 6:40 PM | Bridal Dollar Dance | Mix of Slow Music (or Polkas) |
| 7:15 PM | Dancing | Dance II Playlist |
| 8:30 PM | Garter/Bouquet Toss\*\* | 3-4 songs, please specify the song for which event (example : “taking garter off - James Bond theme song”) |
| 8:45 PM | Have Fun! | Last 50 Min Playlist |
| 9:55 PM | Final Song |  |
| 10:00 PM  | Goodbyes |  |

When identifying specific songs – type the song in as it appears in I-Tunes.

\*Other options you can include above in your itinerary include the Anniversary Dance or if anything else or new, just let us know.

| Wedding Party Information | Female | Male |
| --- | --- | --- |
| Parents of Bride |  |  |
| Parents of Groom |  |  |
| Flower Girl and Ring Bearer |  |  |
| Bridesmaid and Groomsmen |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Maid of Honor & Best Man |  |  |
| **Mr. and Mrs.** |  |  |

Use the form below to tell your Merry Laurel Weddings DJ how you want the bridal party to be announced. When typing the names of your bridal party, **type them as they are *pronounced* not necessarily as they are spelled.**